

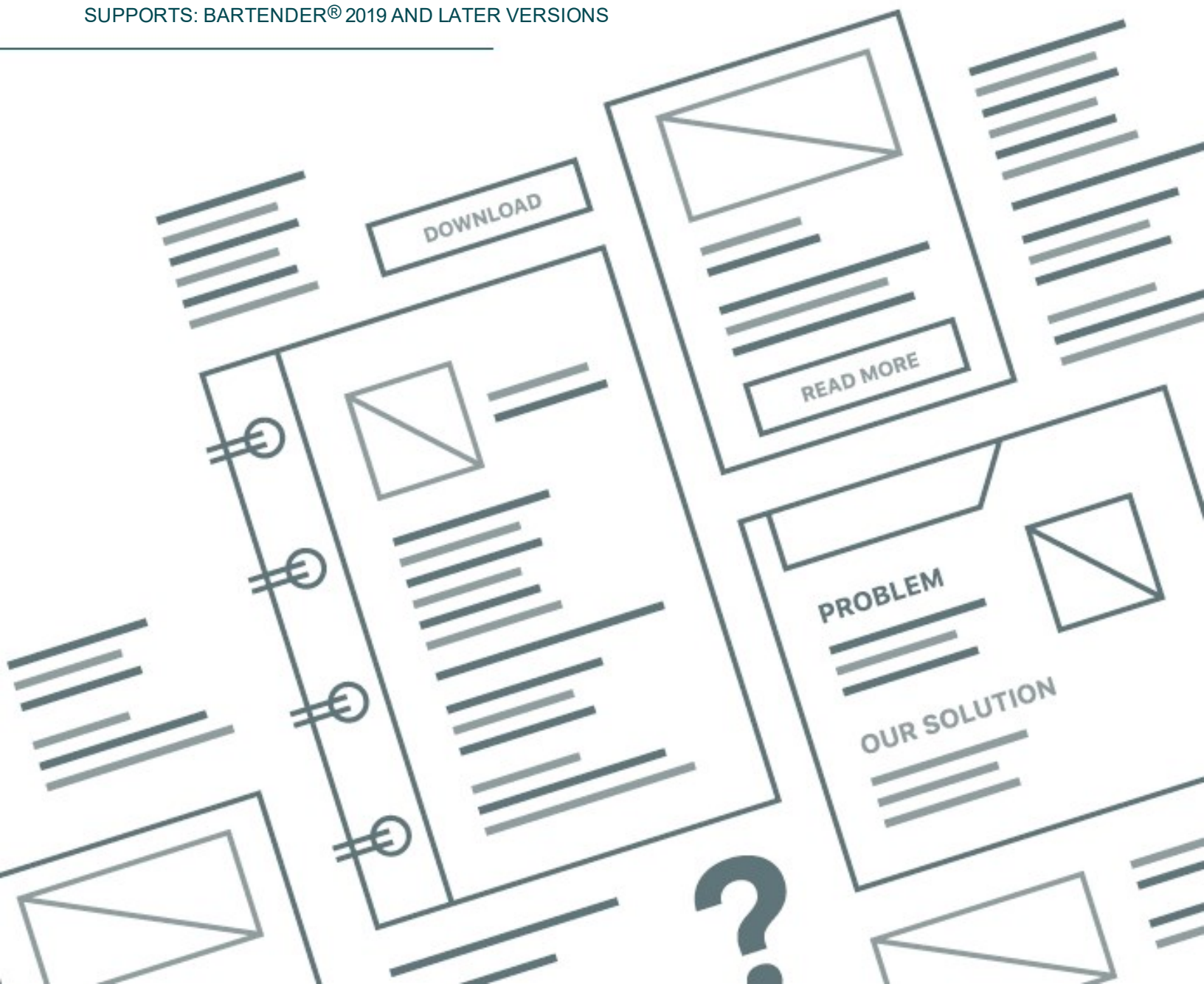
# Reprint Console

---

QUICKLY AND EASILY REPRINT ITEMS

SUPPORTS: BARTENDER<sup>®</sup> 2019 AND LATER VERSIONS

---



# Contents

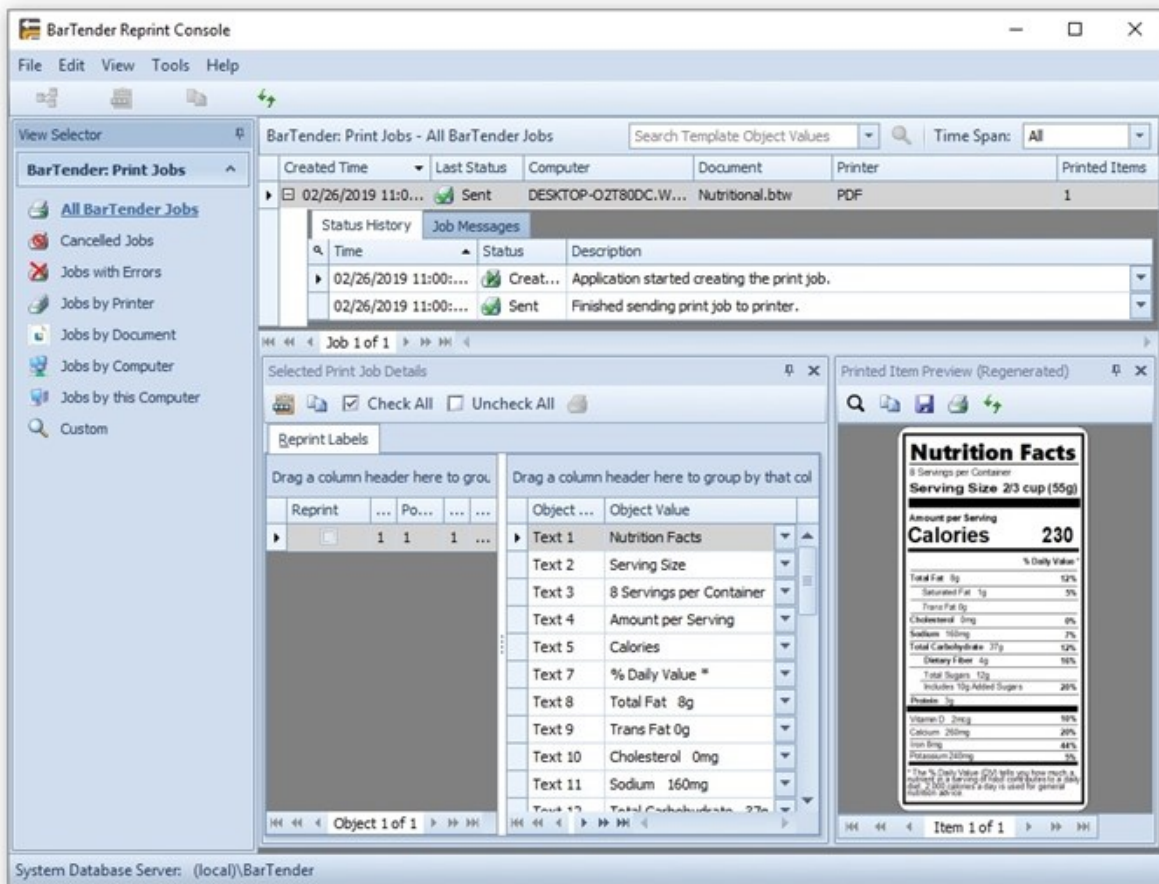
---

- Overview ..... 3**
- Logging Information to the System Database ..... 4**
  - Logging Print Job Information ..... 4
- Using the Reprint Console Interface ..... 5**
  - View Selector Pane ..... 5
  - BarTender: Print Jobs Pane ..... 5
  - Search Toolbar ..... 5
  - Selected Print Job Details Pane ..... 6
  - Printed Item Preview Pane ..... 7
  - Configuring the Reprint Console Interface ..... 8
    - Columns ..... 8
    - Panes ..... 8
- Reprinting Items by Using Reprint Console ..... 10**
  - Reprint Items Dialog ..... 10
  - Reprinting an Entire Print Job ..... 11
  - Reprinting Specific Items ..... 11
    - Using the Selected Print Job Details Pane to Reprint One or More Items ..... 11
    - Using the Printed Item Preview Pane to Reprint One Item ..... 12
- Related Documentation ..... 13**

## Overview

Reprint Console is the companion application in the BarTender Suite that you can use to reprint items without having to reenter data or open the document. Reprinting a print job or specific print job items is as easy as locating the job or items in Reprint Console, clicking **Reprint** and defining your printer settings.

BarTender stores BarTender documents and print job information in the BarTender System Database. By using the Reprint Console interface, you can access images of older designs or print job information that are stored in the database and that might otherwise be inaccessible from other parts of the BarTender interface.



Reprint Console is available in all editions of BarTender. The Enterprise edition supports Reprint Console with no restrictions. The Automation edition supports the logging of up to seven days of print jobs and unlimited reprinting of documents from the logged print jobs. The other editions support the logging of up to seven days of print jobs, and reprinted documents from the logged print jobs are printed in demonstration mode with a watermark.

## Logging Information to the System Database

Reprint Console accesses information in the BarTender System Database to process and reprint your items. To view this information, you must first use Administration Console to specify that print job information is logged to the database.

For more information about how to set up the BarTender System Database, refer to the [System Database](#) topic in the BarTender help system.

### Logging Print Job Information

To use Administration Console to specify that print job information is logged to the BarTender System Database, follow these steps:

1. In Administration Console, expand the **System Database** node in the left navigation pane if it is not already expanded, and then click **Print Job Logging**.
2. On the **Print Job Logging** page, click to select the **Log print job information** check box.
3. In the **Reprint** area, click to select the reprint logging options that you want.
4. In the **Images of Printed Items** area, optionally click to select the **Include image of the printed item(s)** check box, and then configure the items to include and the image settings. When you do this, Reprint Console can access an image of the print jobs that you specify in the **Items** list. Be aware that this option uses a significant amount of space in the BarTender System Database and can require more time to run BarTender print jobs.
5. Click **Apply** to apply your settings, or click **OK** to apply your settings and close Administration Console.

For more information, refer to the [Print Job Logging Page](#) topic in the BarTender help system.

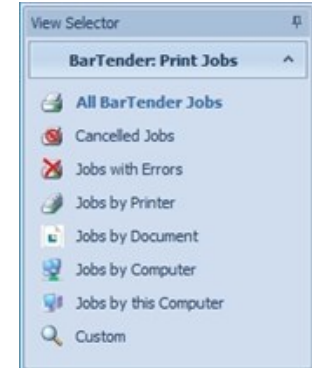
We recommend that you log print job information to the BarTender System Database, but you can also log this information to a text file. For more information, refer to the [Log Setup Dialog](#) topic in the BarTender help system.

## Using the Reprint Console Interface

You can reprint your items by using almost any pane in the Reprint Console interface. You can also view print job details and printed item information, filter print records, search for specific print jobs or copy and save images of the items that were printed.

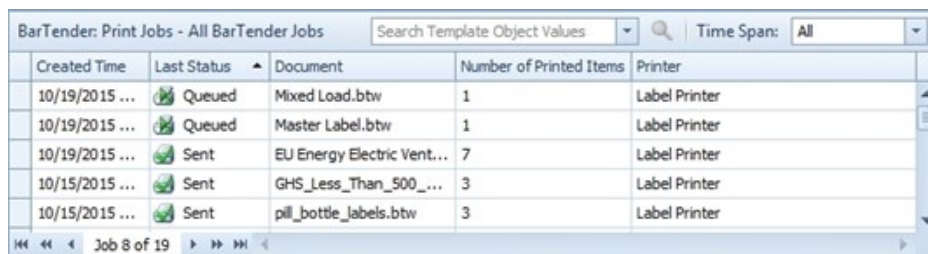
### View Selector Pane

By default, the **View Selector** pane is displayed on the left side of the Reprint Console window. This pane provides easy access to the items that you might want to reprint. All of the views in the **View Selector** pane display filtered data. For example, you can view all BarTender print jobs or only those jobs that have errors. Or, if you know which BarTender document you want to reprint, you can view all print jobs for that document.



### BarTender: Print Jobs Pane

Any jobs that you print by using BarTender appear in the **BarTender: Print Jobs** pane. By using this pane, you can filter, sort and view print job information that is returned by BarTender.



| Created Time   | Last Status | Document                   | Number of Printed Items | Printer       |
|----------------|-------------|----------------------------|-------------------------|---------------|
| 10/19/2015 ... | Queued      | Mixed Load.btw             | 1                       | Label Printer |
| 10/19/2015 ... | Queued      | Master Label.btw           | 1                       | Label Printer |
| 10/19/2015 ... | Sent        | EU Energy Electric Vent... | 7                       | Label Printer |
| 10/15/2015 ... | Sent        | GHS_Less_Than_500_...      | 3                       | Label Printer |
| 10/15/2015 ... | Sent        | pill_bottle_labels.btw     | 3                       | Label Printer |

You can use this information to do the following:

- Reprint entire print jobs
- Verify the status of BarTender print jobs
- View the item's print history from the time that the job was created to the time that it was sent to the printer

You can also right-click an item to copy information and resave the printed document as a new BarTender document.

### Search Toolbar

Use the search toolbar to filter the records in the **BarTender: Print Jobs** pane. You can search for specific text and/or define a time span to use to filter data that is stored in the BarTender System Database.

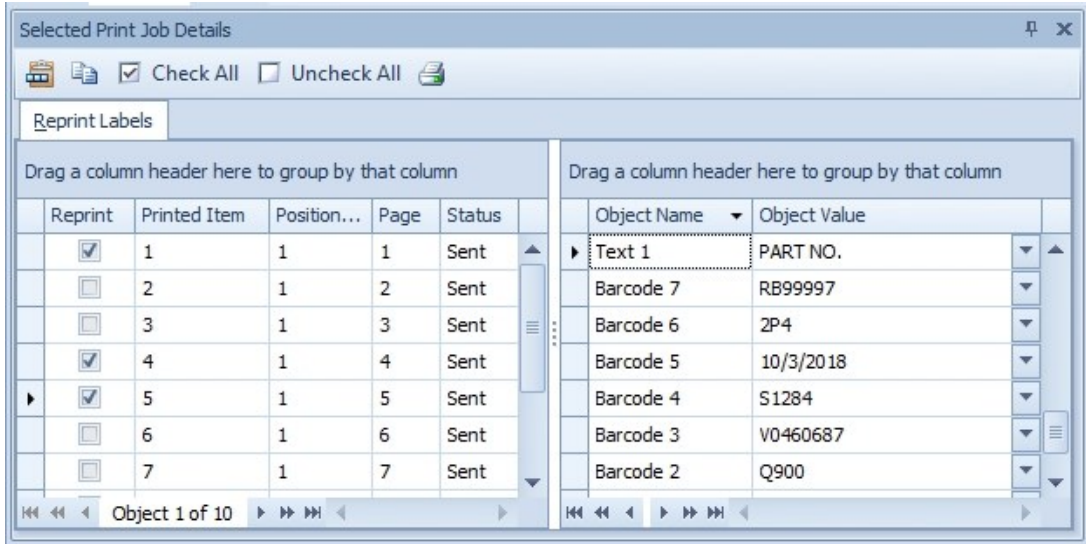


## Selected Print Job Details Pane

The **Selected Print Job Details** pane displays each of the items that were printed in a print job. If you have a dynamic design in which the data or position of objects differ among multiple items in a print job, this view shows you exactly what was printed on each individual item.

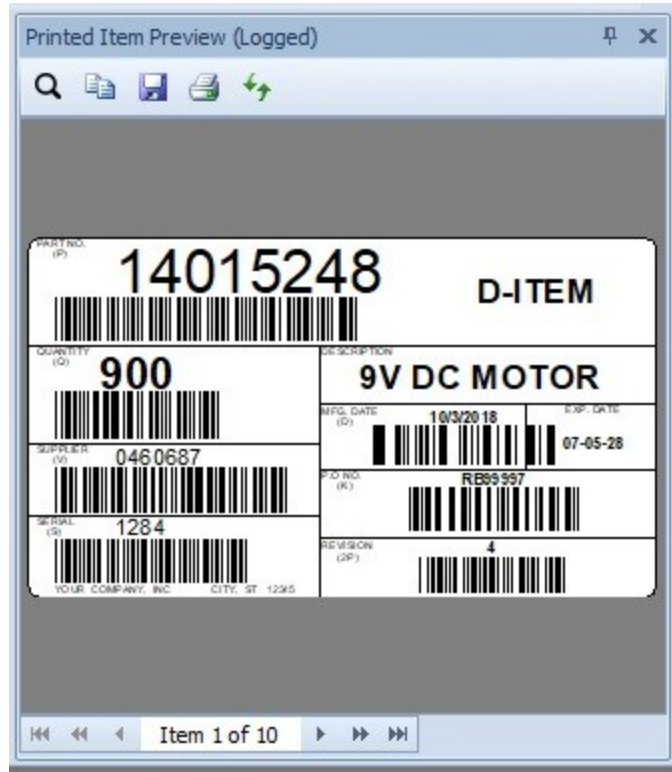
From this view, you can do the following:

- Select specific items to reprint
- View the name and value of each object in each printed item



## Printed Item Preview Pane

The **Printed Item Preview** pane displays a preview image of the item that is selected in the **Selected Print Job Details** pane. This preview image helps you identify the items that you want to reprint before you run the print job. You can also copy or save the image by right-clicking it to use its menu.








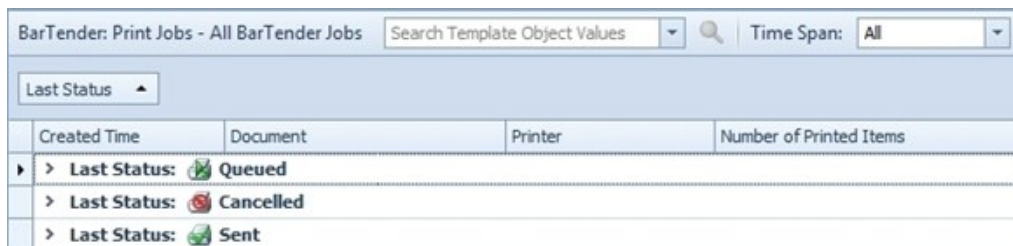
## Configuring the Reprint Console Interface

As is the case with many other applications in the BarTender Suite, you can configure the layout of Reprint Console by sorting, adding, removing, and resizing columns and panes.




### Columns

You can sort, group, and configure columns in the interface by using one or more of the following methods:

- To sort column contents by ascending order, click . Click  to sort by descending order.
- To reposition a column, drag the column header to the left or right.
- To remove an existing column, right-click any column header to display a list of available columns, and then click to clear any column that you don't want to appear in the interface.
- To add a column, right-click any column header to display a list of available columns, and then click to select the column that you want to appear in the interface.
- To resize a column, point to one side of the column heading. When you see the resizing cursor () , drag the column to change its width.
- To group the print information by a specific column, use one of the following methods:
  - Drag a column header to the Group By box, which appears as an area above the print information table that contains the text "Drag a column header here to group by that column."
  - Right-click a column header, and then click **Group By This Column**.
  - Right-click a column header, click **Show Group By Box**, and then drag the column header to the box.






The screenshot shows the BarTender Reprint Console interface. At the top, there is a title bar "BarTender: Print Jobs - All BarTender Jobs" and a search box "Search Template Object Values". Below the search box is a "Time Span" dropdown menu set to "All". A "Last Status" dropdown menu is also visible. The main area contains a table with the following columns: "Created Time", "Document", "Printer", and "Number of Printed Items". The table lists three print jobs:




| Created Time | Document   | Printer | Number of Printed Items |
|--------------|--|---------|-------------------------|
| >            | Last Status:  Queued    |         |                         |
| >            | Last Status:  Cancelled |         |                         |
| >            | Last Status:  Sent      |         |                         |

### Panes

You can resize, move, float, remove, or hide panes by using one or more of the following methods:

- To resize panes, point to the side, top, or bottom of the pane. When you see the resizing cursor ( or ), drag the pane to change its width or height.
- To move a pane so that it is docked to a different location, drag the pane name to the location that you want, and then point to a docking arrow (for example: ) to place the pane.



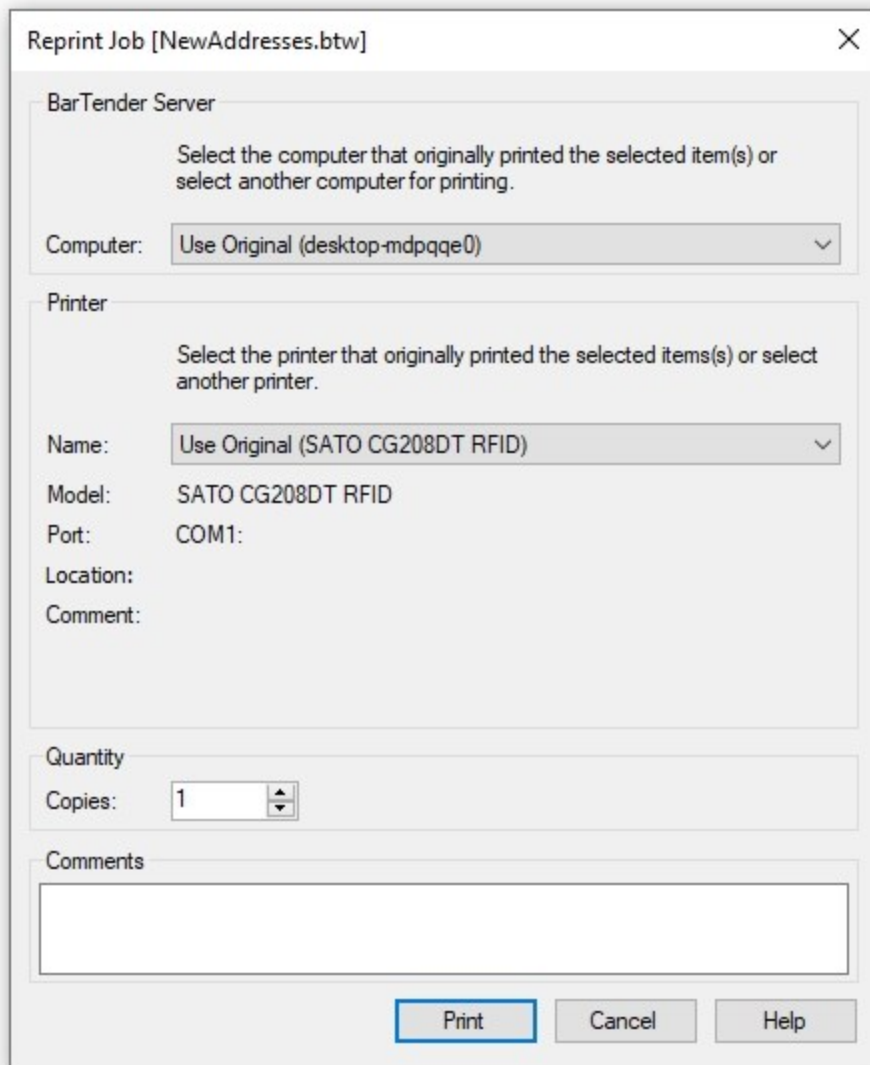
- To float a pane, drag a pane out of its current position, but do not point to a docking arrow. When you do this, you can move the pane completely out of the Reprint Console window to view it separately. To re-dock a floating pane, drag it back to the Reprint Console window, and then point to a docking arrow.
- To remove a pane, click  at the upper-right corner of a pane to remove it from the Reprint Console window. You can also choose which panes to display by using the Reprint Console **View** menu. You can restore the interface to its original configuration at any time by clicking **Restore Default View** on the **View** menu.
- To hide a pane, click the auto-hide icon () at the upper-right corner of a pane to move it to a tab at the bottom of the Reprint Console window. Point to the tab to view the pane. To show the pane again, point to the tab to display the pane, and then click the dock icon () at the upper-right corner.

For more information about the Reprint Console interface, refer to the [Reprint Console](#) book in the BarTender help system.

## Reprinting Items by Using Reprint Console

### Reprint Items Dialog

No matter where a print job originated from, Reprint Console can redirect any reprint job to any computer or printer on the network. Use the **Reprint Items** dialog, which appears whenever you reprint items from Reprint Console, to change the computer where you want the print job to originate from or to change the printer so that you don't have to recreate the original hardware and software configuration. Even if you want to change to a completely different brand of printer that uses a different printer language, you can reprint items from past print jobs.



The screenshot shows a dialog box titled "Reprint Job [NewAddresses.btw]". It is divided into several sections:

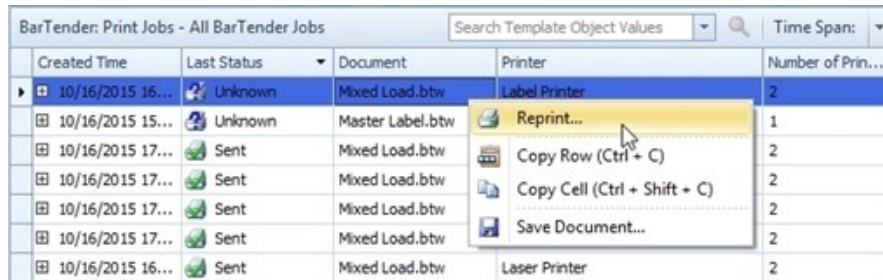
- BarTender Server:** A section with the instruction "Select the computer that originally printed the selected item(s) or select another computer for printing." Below this is a dropdown menu labeled "Computer:" with the selected option "Use Original (desktop-mdpqqe0)".
- Printer:** A section with the instruction "Select the printer that originally printed the selected items(s) or select another printer." Below this is a dropdown menu labeled "Name:" with the selected option "Use Original (SATO CG208DT RFID)". Underneath, the following fields are displayed: "Model: SATO CG208DT RFID", "Port: COM1", "Location:", and "Comment:".
- Quantity:** A section with a label "Quantity" and a field labeled "Copies:" containing the number "1" and a small up/down arrow control.
- Comments:** A section with a label "Comments" and a large empty text area.

At the bottom of the dialog, there are three buttons: "Print" (highlighted with a blue border), "Cancel", and "Help".

The Comments field is supported in BarTender 2021 and later versions.

## Reprinting an Entire Print Job

To reprint an entire print job, locate the job in the **BarTender: Print Jobs** pane. Right-click the print job, and then click **Reprint**.

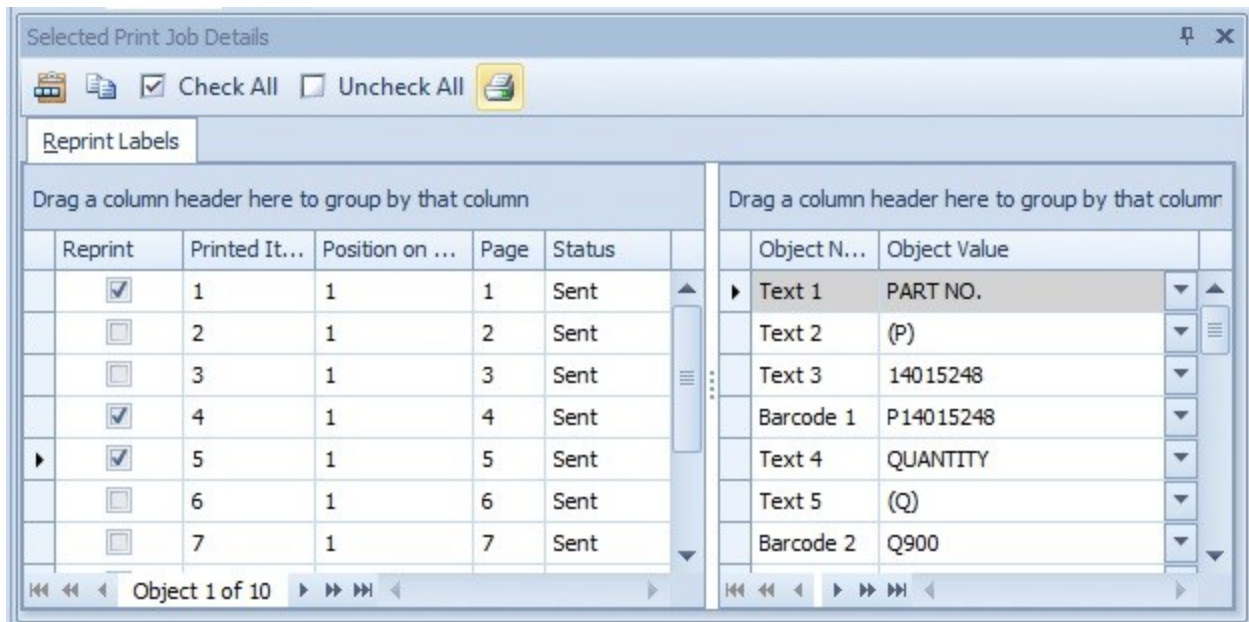


## Reprinting Specific Items


To reprint only specific parts of a print job, specify the exact items that you want to reprint. To do this, use one of the following methods.

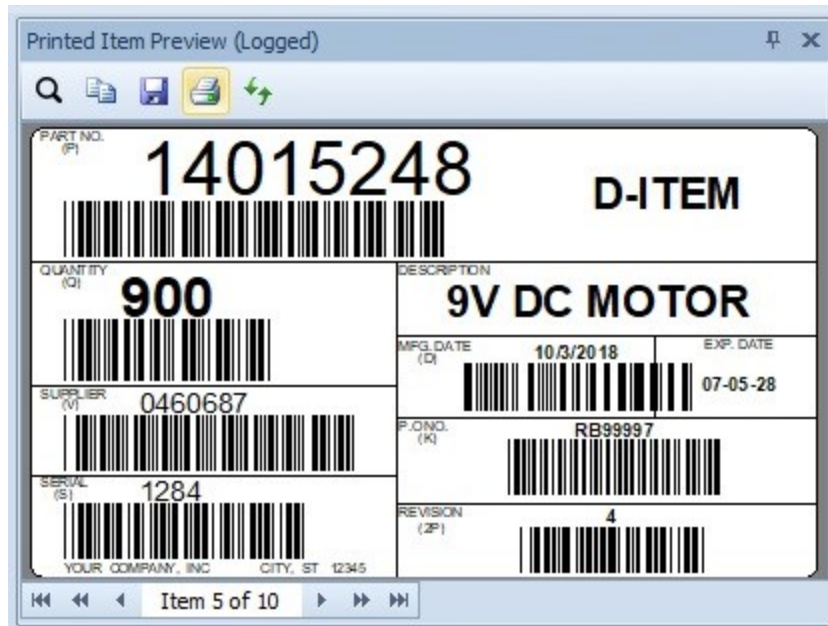
### Using the Selected Print Job Details Pane to Reprint One or More Items

1. In the **Reprint** column of the **Selected Print Job Details** pane, click to select the check box for the items that you want to reprint.
2. Click **Reprint** .



## Using the Printed Item Preview Pane to Reprint One Item

You can reprint a single item by using the **Printed Item Preview** pane. To do this, select an item in the **Selected Print Job Details** pane to display a preview image of that item in the **Printed Item Preview** pane. Then, click the **Reprint** icon . Alternatively, right-click the image, and then click **Reprint Item**.



## Related Documentation

### Technical Documents

- *Administration Console*
- *History Explorer*
- *BarTender System Security*

To view and download technical documents, visit:

<https://www.seagullscientific.com/resources/white-papers/>

### User Guides

- *Getting Started with BarTender*  
<https://support.seagullscientific.com/hc/categories/200267887>

### BarTender Help System

- [Reprint Console](#)
- [Setting up the BarTender System Database](#)
- [Log Setup Dialog](#)

### Other Resources

Please visit the BarTender website at <https://www.seagullscientific.com>.

© 2020 Seagull Scientific, Inc. BarTender, Intelligent Templates, Drivers by Seagull, the BarTender logo, and the Drivers by Seagull logo are trademarks or registered trademarks of Seagull Scientific, Inc. All other trademarks are the property of their respective owners.

